

STUDENT CONTRACT

Student Name: _____
Parent/Guardian Name: _____
(IF STUDENT IS UNDER 18 YEARS OF AGE)

As a student of the Palmetto Literacy Council, I agree to abide by the following guidelines:

- ✓ I understand that all information I provide to the Palmetto Literacy Council (PLC) is protected by privacy and confidentiality laws and/or policies and will not be shared with people or entities outside of PLC.
- ✓ I agree to attend tutoring sessions two (2) hours per week. This can occur in one (1) session or two (2) sessions based on my agreement with my tutor. Tutoring will occur in a public setting to ensure the safety of both myself and the tutor.
- ✓ I agree to notify PLC by email or phone if my tutor “no shows” and/or reschedules a session at the time of occurrence. If my tutor “no shows” twice in one (1) month, I agree to contact Palmetto Literacy Council to discuss with the Executive Director if the match should continue.
- ✓ I agree to attend the initial student/tutor match meeting with a PLC staff member. This session will review my assessments, set student goals and create our tutoring schedule. **If after this meeting I do not feel comfortable with this tutor, I can decline this match and be reassigned to a different tutor.*
- ✓ I agree to notify my tutor of any dates I will be unavailable and/or reschedule a session prior to not attending the scheduled session.

Student Signature

Date

Parent Signature (if student is under 18)

Date

Executive Director Signature

Date