

All forms **MUST** be submitted by the first day of each month. Forms may be submitted by standard mail or electronically to: **monthlyreport@palmettoliteracy.org**

PALMETTO LITERACY COUNCIL

BUILDING A STRONGER COMMUNITY THROUGH LITERACY



MONTHLY RECORD OF TUTORING HOURS

Tutor Name

Student Name

Days/Time/Location of Tutoring

Month/Year

Total Hours for Month

DATE	TIME	PREP	TRAVEL	ACTIVITIES